

Post Permanency Advocate / Case Management Benchmarks

Family Name:

Family ID#:

Swan ID#:

Case Advocate / Management Affiliate agency:

Case Advocate/Manager:

Respite/Support Group Provider:

Benchmark	Date Requested/ Initiated	Date Completed	Worker (name)	Comments
<p>1. Affiliate receives a referral for case management from SWAN.</p> <p>* SWAN Program Components, Section E: SWAN Service, 1 Direct Services, g Post-Permanency Services, Advocate for Post-Permanency Services</p>				
<p>2. Affiliate assesses current workload</p> <p>* SWAN Program Components, Section D: Network Participant Roles, Roles of Network Participants, Affiliates</p> <p>* SWAN Program Components, Section E: SWAN Service, 1 Direct Services, g Post-Permanency Services, Advocate for Post-Permanency Services</p> <ul style="list-style-type: none"> ● If the affiliate rejects the referral, the affiliate worker notifies the Prime Contractor within 2 business days of receiving referral 				
<ul style="list-style-type: none"> ● If the affiliate accepts the referral, the assigned worker will contact the family within 2 business days and establish an appointment time 				
<p>3. If the assigned worker performing case management services is not from the affiliate that performed the assessment, the worker obtains a signed release from the family and obtains assessment information.</p>				
<p>4. Affiliate begins activities which will include but not be limited to:</p> <p>* SWAN Program Components, Section E: SWAN Service, 1 Direct Services, g Post-Permanency Services, Advocate for Post-Permanency Services, Enhancements-bullet 4</p>				

<ul style="list-style-type: none"> • Coordinating services with various systems (education, mental health, juvenile court, RTF, medical, etc) 				
<ul style="list-style-type: none"> • Direct Supportive Counseling (psycho education, interventions) 				
<ul style="list-style-type: none"> • Systemic advocacy services on behalf of adoptive families 				
<p>5. Affiliate completes a 4 month evaluation of the following:</p> <ul style="list-style-type: none"> • Family Support Plan 				
<ul style="list-style-type: none"> • FACES III (See Packet) 				
<ul style="list-style-type: none"> • Child and Adolescent Functional Assessment Scale (CAFAS) (See Info Sheet) 				
<ul style="list-style-type: none"> • Child Safety Assessment / Safety Plan (See Template) 				
<ul style="list-style-type: none"> • PA Risk Assessment (See Info Sheet) 				
<p>6. Affiliate submits the Post Permanency Reevaluation Form to Prime Contractor within 5 months of service initiation (See Form)</p>				
<p>7. Affiliate submits a monthly invoice to the Prime Contractor</p> <p>* SWAN Program Components, Section E: SWAN Service, 1 Direct Services, g Post-Permanency Services, Advocate for Post-Permanency Services</p>				